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SECRET

Classification

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Approved For Release 2006/11/13 : CIA-RDP75-00399R000100160010-9

REPORTS INVENTORY

CONTROL NO. SRB 042

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)
REPORT ON FEDERAL WOMEN EMPLOYEES HIGHER POSITIONS

2. TYPE OF REPORT
- [✓] STATISTICAL
- [✓] NARRATIVE
- [ ] MACHINE-NAME LISTING

3. FUNCTIONAL AREA
- [X] PERSONNEL
- [ ] LOGISTICS
- [ ] MEDICAL
- [ ] TRAINING
- [ ] SECURITY
- [ ] FINANCE
- [ ] ADMIN, GENERAL
- [ ] OTHER (specify)

4. NO. OF COPIES PREPARED: 4

5. FREQUENCY (weekly, monthly, quarterly, etc.): ANNUALLY

6. DISTRIBUTION (No. of components not number of copies): 4

7. FORMAT (memorandum, form, computer print-out, etc.): FORM

8. ADP PROCESSING
- [ ] YES
- [X] NO

IF YES GIVE ADP PROCESSING NO.

9. DIRECTIVE AUTHORITY REQUIRING REPORT: HR

10. PREPARING COMPONENT (Include lowest level contributing information to report): OP/CD/ SRB

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.): 162, 110J, 172 E+F

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS 06-3	4.21		67.7		285.01		1		285.01

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR: 285.01

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

Requested by Equal Employment OFFICER to supply data to the Civil Service Commission. Discontinued As of 24 Oct 1970.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT
- [ ] RETAIN AS IS
- [ ] CHANGE
- [✓] DISCONTINUE
- [ ] OTHER (explain)

ESTIMATED SAVINGS

MAN-HOURS	DOLLARS
67.7	285.01

15. DATE OF INVENTORY: 10-14-70

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

18. EXTENSION

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FORM 142 25X1

(22-26-42)

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